

G. R. S. IX-5]

Previous references.

76-17

Later references.

Cash 1-21-4

File No. 331-18

Serial Nos. 1-44

P 110E

191 &
(E#9)

Preserve
m
8-11-63

GENERAL AND REVENUE SECRETARIAT.

Serial Nos.

144

Part B for

May '19

SUBJECT.

Maintenance of Character Rolls for
all Ministerial Officers

Reviews the reports on the working
of the system.

G.O. no. 3383-432 / E#9 331
dated 1st May 1919

31
47/119

GENERAL AND REVENUE SECRETARIAT.

(EAG)

NOTES.

File No. 33178

FILE HEADING.

*Maintenance of character books for all
Ministerial Officers*

From

No.	Dated		Received
Diary No. }	Enclos.	Spare Copies.	{ Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

NOTES—First Sheet.

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

D. 590Maintenance of Character
Books for ministerial officers.

This was ordered with effect from 1st July 1917 a report on the working of the system called for at the end of one year.

Draft calling for the reports is submitted

Advised Registrar for Kings
Issuing instructions
to the Multigraph section

for kindly striking 6 copies
of letter

to MSK
16/11.

MSK
Set by
16/11

MSK
14/11/18

MSK

No 1483-1531 & 21-11-18 issued
on 23-1-18.

G. R. S. III-2]

General and Revenue
Secretariat.

E. A. G. File No. 331 of 191

(3)

Serial
No.

- 1 from the S. G. of Prisons in Mysore No 1821 & 27/18.
states that character books are not maintained in his Deptt on account of the non-supply of the books by the Govt. Govt. Press Stationery.
- 2 from the Secy, Economic Conference No 274 & 28/18.
states that character books have not been maintained as the Deptt is yet on a temporary footing.
- 3 from the Supt of Prison Settlements in Mysore No 24 & 27-11-18.
states that character books have been maintained in his office and are suited to the end in view and that he has nothing to suggest in the matter.
- 4 from the Director of Archaeology in Mysore No 109 & 29-11-18.
states that the system deserves to be continued as it is likely to safe-guard the interest of the Govt & to promote efficiency.
- 5 from the Meteorological reports to Govt No 267 & 28-11-18.
states that no difficulty was experienced in regard to the working of the system and that great restraint and discretion have to be exercised in recording commendation or censure.

Serial
No.

6

from the D.C. Notes. No. Ref H.C. 2458, 27¹¹/₁₈
States that the system of maintaining
character books has worked well so far
and suggests that it would be sufficient
if the character books are put in sealed
covers, if necessary, and entrusted to
the ministerial Head of the office for safe
custody.

7

from the Supdt, Govt Secs. No. 1244 of 4¹²/₁₈.

States that in his opinion the service register
seem to be quite enough, as the entries to
be made in the character books are few
and the introduction of these books entails
an expenditure of nearly Rs 1250/- per annum
Submitted.

2)

If approved, a draft to Supdt, Govt
Stationery, will be put up in regard to
the non-supply of the books to the S. of
Prisons. The others will be reminded
to ~~the~~ ^{by} the middle of this month.
10/12

3)

11/12

4)

Draft to Supdt, Govt Stationery, is sub-d.

to ~~the~~ ^{by} 11/12

3)

11/12

8

to the Supdt, Govt Stationery No. 1749 of 12¹²/₁₈
Enquires why no ^{character} books were supplied
to the S. of Prisons and requests their being
supplied to him immediately.

Serial
No.

(9)

from the Inspt, Govt gardens No 602/8309/10¹²,
states that the character books have
not yet been opened and that the same
will be done now & reported next year
from the Secy to Govt, P.W.D.

No P.W. 2738/8.13816 of 10-12-18.

States that he will submit the report after
receipt of replies from the Superintending Engrs
who have been addressed in the matter.

(10)

from the Director of Agriculture in Mysore
No 154/S. of 11-12-18.

states that the matter has been overlooked
and that, if approved, the books will
be opened after the issue of final
orders on the reports, about the work-
ing of the system, which are being read.

(11)

from the Director of Industries & Commerce
No 5201/422 of 12-12-18.

states that the character books were not
maintained, as the Deptt was till recently
temporary and that he has issued orders
to have the books opened by the end of this
month.

6

Submitted

No

repl

13/12/18

Nur
13/12/18

(12)

from the Registrar, G.R.S. No 7055 of 13¹²/₁₈

Serial
No.

states that character rolls are being maintained in the Sect since the re-organization of 1904 under the provisions of the office manual and that the system has been working satisfactorily.

- (13) from the President, B. city Publ Council.
No 167 of 16-12-18.

states that the character system will be brought into force hereafter and a report submitted after the current official year.

- 14 from the Inf. & Port Secy. No 1365 of 16 $\frac{12}{18}$

states that the character books were supplied to the S. of Prisons on the 13th idem.

Submitted for perusal. draft reminding the rest is put up.

& repl.
19/12.

8) New
idm.

(Remind & No 1947-77 of 21-12-18 issued)

- (15) from the Revenue Commr in Mysore
No 22081 of 18-19 of 28-12-18.

states that the system has been working satisfactorily and that he has no suggestions to make by way of improving the system.

Serial
No.

- (16) From the Deputy Commr, Chittaldong-
No 2, No 460 of 27-12-18.
States that the system is helpful
in the regulation of promotions etc.
among the ministerial officers and
that it may be made permanent.
- (17) From the Asst. Secy, Secy
No 133 of 30-12-18
States that ~~the~~ character books have
been opened in all the offices of the
Deptt and that the system is working
satisfactorily and that no improvement
can be suggested at present.
- (18) Submitted. The rest will be
reviewed by the end of this month.
vsk
9/1/19
- (18) From the Auxiliary Commr in Mysore
G.C. 285-4 of 6-1-19.
States that ^{copies of} character books were received
recently from the Govt Press and have
been opened from 1st July 1918.
- (19) From the Stamp Commr in Mysore.
No 369 of 10-1-19
States that the system is working satisfactorily
and may be continued and that he has
nothing to suggest for its improvement.

Serial
No.

- 20) from the S. of Registration in Mysore
No 1231 of 13-1-19.
stating that the system is working satis-
factorily and may be continued for the
present.
- 21) from the Comptroller Mysore Govt
No 657 of 13-1-19.
states that the system appears to him
to work well.
- 22) from the Conservator of Forests.
No 7756 of 15-1-19.
states that character books have been
opened and that he has no suggestions
to offer towards improving it.
- 23) from the Excise Commissioner Mysore.
No E.C. 160-18 of 15-1-18.
states that the system has been working
satisfactorily and that he has no
suggestions to improve its usefulness.
- (24) from the Secy, Life Insurance Committee.
No 4984 of 18-1-19.
states that the system appears to him
to work well.

1) Draft reminding is submitted in
respect of the remaining Deptts.

25/1/19. 1) Done
W
7/1

No 2265-85 of 28-1-19.

E. A. f. File No. 381

of 1918.

(9 10)

Serial
No.

(25)

from the Registrar, Chief Court.

No. D₂ Dis no 723 of 18-19 & 25-19.

states that character books have been opened in all the Courts of the State for all officials and that it is too early to suggest improvements or to report on the working of the system.

(26)

from the Fort Advocate in Mysore

No 173 of 28-19.

states that character books have been regularly maintained and that it is too early to offer any suggestions in the matter.

(27)

from the Deputy Commr, Dindur of

No D₂ Dis 418 of 18-19 & 20-19.

states that character books have been opened in almost all the offices and the system is found to work well.

(28)

from the D. C. Mysore

No D₂ Dis no 1206 of 18-19 & 2-19.

states that character books have been opened and that entries ~~made~~ have been made only in cases where any remarks had to be recorded about the officials; and observes that, while the service register contains a succinct record of all good and bad remarks ~~again~~, it is doubtful if

NOTE—Contn. sheet.

D. 1098-1100/10¹¹Serial
No.

if such elaborate character books are
required for clerical establishments.

(29) From the Deputy Commr, Madras Dt
No D₂ in 256 of 18-19 & 8-219.

States that the system has been working
well and that he has nothing to suggest
towards its improvement.

(30) From the Chief Commandant, Mysore
State Troops. No 7884 D₂ 8²/19.

States that character books are
maintained for every official in
superior service in his office and that
the system is found to be ~~working~~
too well very useful.

(17) Submitted for perusal. Reference
is invited to the Mysore Deputy
Commr's letter abstracted above.

16 Sept.

12/2/19.

(13) The practice in the Mysore Dt is not in accordance
with the G.O. of 31-1-1917. The character rolls
are intended to record ~~the~~ in detail the ~~good~~
Commendations or Censures ~~caused~~ by an
official and also impressions about general
efficiency from year to year.

Draft pointing this out & recommending that
the practice in vogue should be
changed to that authorised

NOTE—Contn. sheet.

papers under disposal.

May 22

(11 9 1098)

Serial
No.

1) Draft submitted as directed

B. N. K.

14/2/19

Chief Secy

15)

B. N. K.

4-279.

16)

Isaac

18/2

18/2

19-279

31) The D. C. Mysore. No 2601 of 20-2-19
states that the existing practice
in making entries in the character books
is not in accordance with the require-
ments of the G.O. of the 31st January 1917
and requesting ^{that} it may be changed
to that authorized by the fort order
referred to above

32) From the Superintendent, Fort Museum
No 75 of 13-2-19.
states that character books were not
maintained till now & that they will be
opened from the beginning of this year.
Submitted for perusal.
Draft regarding the rest is submitted.
From the Registrar of Co-operative Societies
22/2 No 5 of 20-2-19.

33) States that character books had not
been maintained till very recently

Serial
No.

and that the system appears to be good and may be continued:

- 1) Submitted for perusal.
Draft reminding the rest is subd.

to ~~22/2~~ 22/2 ~~25-279~~ 25-279

- 34) - L. no 2674-87 of 25-2-19 issued from the D. B. Shimoga No 1060 of 20²/₁₉.

States that character books have been maintained for all ministerial establishments and states that the system is calculated to improve the efficiency of all ministerial officers.

- 19) Submitted for perusal.

to ~~25/2~~ 25/2 ~~25-279~~ 25-279

- 35) from the Secy for Railways.
No 2601 of 4-3-19.

States that character books are being maintained only in the combined office of the Agent & Secy Mysore Railways and that in other offices of his Dept service registers are being maintained as in the enclosed form - as in other Railways.

- 2) Under Secy's order.

Consult Comptroller if this will do
Draft submitted

to ~~8/3/19~~ 8/3/19 ~~10-379~~ 10-379

E. A. f. File No. 331. of 1918

14 (B)

Serial
No.

36

To The Comptroller, Mysore Government
No 2938 of 11-3-19.

Forwarded the form of service register
received with the Dy Secy's letter of
6-3-19 and ^{calls} requests for his opinion
as to whether it suits the purpose for
which it is intended.

(37)

From

The Superintendent Amrut Mahal Deptt.
No 721 of 25-2-19.

states that character books were received
opened from 1st July 18 and that he
is unable to give any opinion now, as
he has not had an occasion to see
make any remarks as regards any of
his officials.

(38)

From The D. Secy. of Police in Mysore.

No 6123/439 of 6-3-19.

states that character books have been
opened in all offices and that the system
is reported to be good by the Insps of
Bangalore, Kolar, Tumkur & Chital-
drug etc, while those of the remaining
etc think it premature to form any opinion
re the utility of the system. Promises to
submit a further report at the end of the year.

23) Submitted for perusal.

E. A. f.
11/3/19.

Ans
12-3-19

15
(14)

Serial

No.
39

From The D. of Education in Mysore
No G.C. 4718 & 8-3-19.

states that character books have been
recently opened for the all the permanent
ministerial officers in his office and
that a report on its working will be
submitted in January 1920.

Submitted. Nothing has been said
about the subordinate offices of this
Dept. Draft requesting the D. of Education to
furnish information regarding the subordinate
offices ~~the books opened in all the offices~~
immediately is put up. Draft reminding
in respect of the remaining reports is also subd.

25) *for*
12/26/19

14-379
Issued - R. No. 3040-47 of 19.2.19

40

From The Dy. Commr. Bangalore Dt.

Letter No C. 471-40 of 4.3.19.

states that The system of maintaining
character rolls for Ministerial officers has worked well
and may be continued

26) Sub. for perusal - Replies are due from 7 offices and
these will be awaited.

27) *for*
19/3

11) Letter No. 2819 of 22.3.19 from The Director, Dept. of
 Mines and Geology stating that a character book has been
opened for each Ministerial officer in his department

(15 D. 1421)

16

General and Revenue
Secretariat.

E. A. J. File No. 381 of 191

Serial
No.

and that the system of maintaining character-books may
be continued.

22) Subd. for perusal.

W. A. M. L.
20/3.

99) M. L.
26-3-19

42) from the Comptroller, Mysore Railways.
No 610 of 24-3-19.

With refce to d 36, ^{returns} ~~states that~~ the
form sent therewith stating that it
serves the purpose of a service register.

33) Submitted with refce to d 35 and 36.
Paragraph 5 of G. O. of 21-1-17 requires the
maintenance of character books in addition
to service registers. The forms are
intended for a specific purpose
~~and~~ ^{ie. to} record both good and bad
work. It is therefore a point for ~~order~~
whether ~~therefore~~ is no necessity for
the maintenance of these books separately
from the service registers.

2/4/19. 33) Not necessary ^{in this Dept.} as the Service
Reg. gives considerable details.
M. L.
24-3-19.

33) Remind the others again
M. L.
24-3-19.

33) Draft reminding is submitted

34) Done
M. L.
24-3-19.

NOTE—Contn. sheet.

R. 3151-57 of 24-3-19 issued.

f.c. no 3383-2622/8.A-2319 ¹⁵/₁₉.
 (issued on 21-5-19)

SUBJECT.....
.....
.....

Diary No. of letter replied to

Section

File No.

Serial No.

GENERAL AND REVENUE SECRETARIAT

()

, the 191 . }

No.

14 83—1531

E. A. G.

21-11-18.

Date of issue. 23-11-18

To

The Heads of Departments
" Secretaries to Govt and
" S. Os of Districts.

Sir,

I am directed to invite
refce to ~~paragraph~~ ^{presenting} G. O. No.
76/E. A. G. 21-11-17 ~~the~~
maintenance of Character
Books for Ministerial officers
and to request you to be
so good as to submit your
report ^{at a very early date} on the working of
over.
the

Signed by. H. J. E. *H. J. E.*

u.

19
the system ^{as required in} ~~very early~~
paragraph 6 of the ~~labor~~ order.
I have etc.

~~me~~
For Chief Secy

to
14/11/18

List of enclosures.

Copied by

Examined by

Pris. 2]

OFFICE OF THE INSPECTOR-GENERAL OF PRISONS IN MYSORE,

No.

1821/6-15

Dated Bangalore, 27/11 November..... 1918

RECEIVED NO. 89175

FROM Rao Bahadur, Rajakaryapavina,

T. V. Arumugam Mudaliar, Esquire, M.B.E.C.M.,

Inspector-General of Prisons in Mysore,

Bangalore.

To

C. S. Balasundaram Iyer, B.A.,

Chief Secy. to the Govt. of H. H. the Maharaja of Mysore.

B a n g a l o r e .

GEN. & REV. SECRETARY
VIII
E. AUDIT.
29 NOV 1918

SIR,

In reply to your letter No. 1483-1531/E.A.G. of the -
21st instant, I have the honor to intimate that a requisition
was made to the Superintendent, Government Stationery, on 2nd
September last for the supply of Character books. He replied -
stating that the books were out of stock and would be supplied
on receipt from the Press. Thereupon the Superintendent of the
Press was requested on 24th of the same month to supply this -
office with 30 copies of the book. He has not yet done so. The
Character books are therefore not maintained in this Department.

I have the honor to be,

Sir,
Your most obedient servant,

T. V. Arumugam
Inspector-General of Prisons.

15866

FROM

THE INSPECTOR-GENERAL OF
PRISONS IN MYSORE,
BANGALORE.

To

Chaf
THE SECRETARY TO THE
GOVERNMENT OF MYSORE,

DEPARTMENT

Dated

Bangalore
27th Nov 1918

Despatched

do

Received

General No.

1821

No.

6-15

Enclosure No.

SUBJECT

*Reports that Character
books have not as yet
been opened in this
Dept, owing to non-receipt
of printed copies of the
book from the Govt Press.*

mm

SECRETARY
IN
CHARGE
PRISONS
MYSORE

*Prisons
Mysore
3-11*

Tel : Address
At Bangalore & Mysore
"MYSECON."

WD A502-GPB-1,000-19-11/18

MYSORE ECONOMIC CONFERENCE,

Dated Bangalore, 28-11-1918.

No. 2784

16060

FROM

P. G. D'SOUZA, Esq., B.A., B.L.,

Secretary to the Mysore Economic Conference,

Bangalore.

To

C. S. BALASUNDARAM IYER, Esq., B.A.,

Chief Secretary to Government of Mysore,

Bangalore.

SIR,

With reference to your letter No. 1483-1531/E.A.G. dated the 21st November 1918 regarding the maintenance of character books for ministerial officers, I have the honour to state that character books have not been maintained as the Department is still on a temporary footing.

I have the honour to be,

Sir,

Your most obedient servant,

V. K. Anand
For Secretary.

cus

Psk:

No: 34

16008

Inam Supdt's office
Bangalore of 27th Nov 18

663

2-12-18

(20)

From

D. K. Darashah Esq. B.A.
Superintendent of Inam
Settlement in Mysore.

To

C. S. Balasundaram Iyer Esq. B.A.
Chief Secretary to the Govt. of
H. H. the Maharaja of Mysore

Sir,

With reference to your letter No.
1483-1531/E.A. & of 21 November 1918 in re
the maintenance of Character books
I have the honor to state that character
books for officials have been main-
tained from ^{the year} 1917-18, and were written
up after the close of the year. The
System may be said to be suited for to
the end in view and I have nothing
in particular regarding it to suggest
in the matter.

I have the honor to be
Sir,

Your most obedient Servant
D. K. Darashah

Superintendent of
Inam Settlements.

No. 109

0 664 24
2-12-18 (2)

OFFICE OF THE DIRECTOR OF
Archaeological Researches in Mysore,

BANGALORE, 29th November 1918.

16171

From

Praktana vimarsa vichakshana

Rao Bahadur R. NARASIMHACHAR, Esquire, M.A.,

Director of Archaeological Researches in Mysore,

To

C.S. Balasundaram Iyer, Esquire, B.A.,

Chief Secretary to the Government of

His Highness the Maharaja of Mysore,

B A N G A L O R E.

Sir,

With reference to Government Order No. 76/E.A.G. dated 31st January 1917 and your letter No. 1483-1531/E.A.G. dated 21st November 1918, I have the honour to state that it is too soon to express an opinion with regard to the effects of the system; but I am of opinion that the system deserves to be continued as it is likely to safeguard the interests of the officials and to promote efficiency.

I have the honour to be,

Sir,

Your most obedient servant,

R. Narasimhachar

Director of
Archl: Researches in Mysore.

No. 267.

3637 25
27
OFFICE OF THE METEOROLOGICAL REPORTER
TO THE GOVERNMENT OF MYSORE.

Dated Bangalore 28th November 1918.

From N. Venkatesa Iyengar, Esq., B.A.,
The Meteorological Reporter
to the Government of Mysore.

S. 666
2-12-18

To C. S. Balasundaram Iyer, Esq., B.A.,
Chief Secretary to the Govt. of
His Highness the Maharaja of Mysore.

Sir,

With reference to your office No.1483-1531/E.A.G.
dated 21st November 1918, re the maintenance of Character
Books for Ministerial Officers, I have the honour to submit
that no difficulty was experienced in the Observatory which
has a small establishment, in regard to the working of
the system.

2. Great restraint and discretion have to be exercised
in recording commendation or censure.

I have the honour to be,

Sir,

Your most obedient servant,

N. Venkatesa Iyengar
Meteorological Reporter,
Mysore Government.

B.K.

3637.

26

RECEIVED
29 NOV 1918

16032

1918,

From,

The Meteorological Reporter,

Mysore Government.

To,

The Chief Secretary to the

Govt, of H.H.the Maharaja

of Mysore, Bangalore.

Dated

28th November 1918.

Despatched

Received

No.267.

S U B J E C T.

Submitting the opinion of the
Meteorological Reporter, Mysore Govern-
ment, re the maintenance of Character
Books for ministerial Officers.

0.673 27 (23)
3-12-18

Deputy Commissioner's Office,
Kolar District,
Dated Kolar, the 25th November 1918.

From

B. Venkoba Rao, Esquire., B.A.,
Offg. Deputy Commissioner, Kolar District.

To

C. S. Balasundaram Iyer, Esquire., B.A.,
Chief Secretary to the Government of Mysore,
B A N G A L O R E.

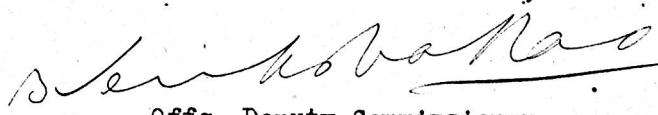
Sir,

Referring to para 6 of Government Order No. 76/E.A.G.
dated 31st January 1917, calling for a report on the working of the
system of maintaining Character Books for ministerial Officers, I
have the honor to state that the system has so far worked well. I
would however point out that the Character Books need not be kept in
the personal custody of the 'Head of the Office' as mentioned in para 5
of the notes attached to the Character Book. It seems to me quite --
sufficient if they are put in sealed covers if necessary and entrusted
to the ministerial Head of the Office for safe custody for which suffi-
cient discretion is allowed to the Officers concerned in para 3 of the
Government Order under reference.

I have the honor to be,

S i r,

Your most obedient servant,



Offg. Deputy Commissioner,
Kolar District.

He

16222

191

From

The Deputy Commissioner,
Kolar District.

To

The Chief Secretary to the
Government of Mysore,
Bangalore.

Dated 25th November 1918.

Despatched 29th - do -

Received

General No. Ref H.C. 345
No. 1829

Enclosure No. -

Furnishing information re
the maintenance of Character
of Ministerial Officers.

16720

No. 1244

Chakraborty
G. N. S.
6.12.18

9.12.18

WD 2142-GPB-1,000-9-5-18

29

24

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRESS,

Dated Bangalore, 4th December 18

FROM

D. B. RAMACHANDRA MUDALIAR, Esq.,
SUPERINTENDENT, GOVERNMENT PRESS,
BANGALORE.

To

C. S. Balasundaram Iyer, Esq., B.A.,
Chief Secretary to Government of Mysore,
Bangalore.

SIR,

With reference to your letter No. 1483/ 1531 / E.A.G. dated 21st ultimo, inviting reference to Government Order No. 78/ E.A.G. dated 31st January 1917 and calling for the submission of a report on the working of the system of maintaining the Character Books for Ministerial Officers at the end of one year together with suggestions, if any, for improvement, I have the honor to state that, in my opinion, the service registers seems to be quite enough, as the entries that are expected to be made in them are few and far between. Besides this, the introduction of Character Books entails an expenditure of nearly Rs. 1250/- per annum.

I have the honor to be,

Sir,

Your most obedient servant,

D. B. Ramachandra Mudaliar

, Superintendent,
Government Press.

h
4/12/18

GENERAL AND REVENUE
SECRETARIAT.

(Continuation sheet draft form.)

Date of issue - 12/12/18
Signed by Mr. N. C. Low.

2695
No 1749/B.A. 8/12/18 (25³⁰)

To

The Superintendent
Government Stationery

Sir,

I am directed to
invite refer to paragraph
7 of G. O. No 76/B.A. 8/31/17
re the maintenance of
character books for ministerial
officers and to enquire
why no books were supplied
to the D. G. of Prisons, who,
it is said, indented for
them on 2nd September 1918.

I am ~~also~~ to request
that the ~~character~~ books
may be supplied to
him immediately.

I have etc.

MU

For C. A. G. S.

W. C.

11/12

9(722)³¹
12-12-18

Office of the Superintendent,
Government Gardens, Lal-Bagh,
Bangalore Dated 5th December 1918.
10.

No. 602930

From H.C. Javaraya Esq., I.Ag., F.R.H.S.,
Assistant Superintendent,
Government Gardens, Bangalore.

To C.S. Balasundaram Iyer Esq., E.A.,
Chief Secretary to the Government of His
Highness the Maharaja of Mysore, Bangalore.

Sir,

In reply to your letter No.1483-1531/E.A.G. dated 21st ultimo, calling for report regarding maintenance of Character Books for Ministerial officers, I have the honor to state that Character Books have not yet been maintained; the same will be done now and report submitted next year.

I have the honor to be,

Sir,

Your most obedient servant,

H.C. Javaraya

Asst. Superintendent,

Govt. Gardens,

F.S.R.

32

17 44 191

From

To

The Asst. Supdt.
Govt Gardens, BloreThe Chief Secretary,
Mysore Govt.
Blore

Dated

Despatched 10-12-18

Received

General No.
No.

602530

Ch. Secy
11.12.18
R

Enclosure No.

His No. 1483-1531/E.A.G.

Wetted 21st ultimo.

Informing that the Character
Books have not been maintained
& the same will be done now
and report submitted next year

EAG

Telegraphic Address
"Agri. Bangalore"

DEPARTMENT OF AGRICULTURE,
MYSORE STATE.

GEN. & REV. SEC. ET.
VIII
E. AUDIT.
12 DEC 1918

8.729
12-12-18

No. 154
S

OFFICE OF THE DIRECTOR OF AGRICULTURE

Bangalore, December 8, 1918.

FROM

H. V. KRISHNAYYA, Esq., B.A., F.C.S.,

Officiating Director of Agriculture in Mysore,

Bangalore.

TO

C. S. Balasundaram Iyer, Esq., B.A.,

Chief Secretary to Govt. of M. H.

the Maharaja of Mysore, Bangalore.

SIR,

With reference to your letter No. 1483-1531/E.A.G. of the 21st ultimo, I have the honour to state with regret that the Government Order No. 76/E.A.G. of the 31st January 1917 regarding the maintenance of character Books for ministerial officers has unfortunately been overlooked. As I find from para 6 of the Government Order adverted to above that some modification ^{may} be expected in the light of the experience gained from a year's working of the system, the books will, if approved, be opened after the final orders of Government are received in the matter.

I have the honour to be,

Sir,

Your most obedient servant,

H. V. Krishnayya

Offg. Director of Agriculture.

hs.

TELEGRAPHIC ADDRESS "INDUSTRIES."

WD075-GPB-1,500-31-10-18

In reply please refer to

No. 5201/422

ENCL. No.

OFFICE OF THE

DIRECTOR OF INDUSTRIES AND COMMERCE, IN MYSORE.

the 12th December 1918.
Bangalore,.....

FROM

V. RANGASAWMY IYENGAR, Esq., B.C.E.,
Director of Industries and Commerce in Mysore,
Bangalore (India.)

To.

The Chief Secretary to the Government of Mysore,

B a n g a l o r e .

SIR:

With reference to your No: 1483-1531/ E.A.G. of the 21st November 1918, calling for a report on the working of the system of maintenance of Character Books for the ministerial officers, I have the honour to inform you that no Character Books have been opened as the establishment of the Department was till recently temporary. It is only in December last the re-organization of the Department was sanctioned and the deserving hands are being taken on to the permanent establishment.

I have issued orders to have character books for all the ministerial officers. opened by the end of the month and I shall send up my report on the working of the system by the end of June 1919.

I have the honour to be,

Sir,

Your most obedient servant,

V. Rangasawmy Iyengar
D I R E C T O R .

B.V.

ROUTINE NOTES.

781

[To be used only for notes, requisitions, etc., not intended for permanent record.]

D.747

14-12-18

Character rolls are being maintained in respect of the Estt of the Genl & Res. Sct since the reorganisation of 1904 under the provisions of the Office Manual;

The system has been working satisfactorily.

Subd.

Mum ^{Amr} 13/12/18
12-12-18

Under Secy E.A. Br
with compliments

Ba
13/12

new
K. M.

(30) 36

MS
26 NOV 1918

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

15655

GENERAL AND REVENUE SECRETARIAT

Bangalore, Dated 21st November 1918.

No. 1483-1531/E.A.G.

cash
revenue
11/11/18
REVENUE
SECRETARIAT
MYSORE

S. BALASUNDARAM IYER, ESQ., B.A.,
Chief Secretary to the Government of His Highness the Maharaja
of Mysore,

To

The heads of departments
" Secretaries to Government
" Deputy Commissioners of districts.

SIR,

I am directed to invite reference to G.O. No. 76/E.A.G. dated 31st January 1917 prescribing the maintenance of Character Books for Ministerial Officers and to request you to be so good as to submit your report at a very early date on the working of the system as required in paragraph 6 of the Order.

I have the honor to be,
Sir,
Your most obedient servant,

(sd) J. B. Jayarama Iyer

For Chief Secretary to Government.

9, 7055

CH
PROT. CL
26 NOV 1918

To
The Registrar, General & Revenue Sectt,
with compliments, for favour of furnishing
the report in respect of the General & Revenue
Secretariat.

By order.

For Chief Secretary
to Government.

Office of the City Municipal Council (31) 37

Bangalore dated the 13th Decr., 18.

16th

8.765

No. 167

From

Dewan Bahadur Raja Sabha Bhushana
K.P. Puttanna Chetty, Esqr., C.I.E.,
Honorary President, Municipal Council,
Bangalore City.

To

C.S. Balasundaram Iyer, Esqr., B.A.,
Chief Secretary to the Government of His
Highness the Maharaja of Mysore, Bangalore.

Sir,

With reference to Government Order No. 76- E.A.G. dated 31st January 1917, prescribing the maintenance of Character Books for all ministerial officers, I have the honor to state that the system will be brought into force in this Office hereafter and a report submitted after the current Official Year on its working. The Superintendent, Government Press, has been requested to supply the necessary number of bound Registers of Character Books.

I have the honor to be,

Sir,

Your most obedient servant,

K. Puttanna Chetty
Honorary President.

W. G.

17791

38
SECRET
VIII
1918
E. AUDIT.

From

The Honorable President
Municipal Council
Bangalore City.

To

The Chief Secretary to the
Government of Madras
Bangalore

Dated

13th

Despatched

16th

December 1918.

Received

General No.

167

No.

Enclosure No.

Stating that the system of
maintaining character books
for all officers will be brought
into force and a report submitted
after the current official
year on its working

No. 1365

GEN. & REV. SECRETARY
VIII
E. AUDIT
17 DEC 1918
OFFICE OF THE SUPERINTENDENT
GOVERNMENT PRESS, 2766
Dated Bangalore, 17th December 1918.

17703

FROM

D. B. RAMACHANDRA MUDALIAR, Esq.,
SUPERINTENDENT, GOVERNMENT PRESS,
BANGALORE.

TO

C. S. Balasundaram Iyer, Esq., B. A.,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
BANGALORE.

SIR,

With reference to your letter No. 1749/ E.A.G. dated 12th instant, enquiring why character books were not supplied to the Inspector-General of Prisons on his indent dated 2nd September last, I have the honor to inform you that he has ~~already~~ been supplied with the same on the 13th idem.

I have the honor to be,

Sir,

Your most obedient servant,

D. B. Ramachandra Mudaliar

Superintendent,

Government Press.

OFFICE OF THE REVENUE COMMISSIONER
IN MYSORE.

No. C 208142/1919.

Bangalore, 25th December 1918.

28-

FROM

40
33
D. 835

2-1-1919.

K. R. Srinivasiengar, Esquire., M.A.,

Revenue Commissioner in Mysore.

To

Chief

The Secretary to the Government of

His Highness the Maharaja of Mysore,

~~Department.~~

SIR,

In reply to your letter No.1483-1531/E.A.G. dated 21st November 1918, requesting me to submit a report on the working of the system of maintaining Character Books for all non-gazetted -- Officers, I have the honor to state that Character Books for all Ministerial Officers of this office have been maintained, that the system is working satisfactorily and that I have no suggestions to make by way of improving the system.

I have the honor to be,

Sir,

Your most obedient servant,

Mahadevappa

Assistant Commissioner
For Revenue Commissioner,
(Absent from station).

R.T.R.

888

R.C. 4

19027

61
GEN. & REV. SECRETARY
VII
E. AUDIT.
2 JAN.

From

The *Revenue Commissioner in Mysore.*

To Chief

*The Secretary to the Government of
H. H. the Maharaja of Mysore,*

Disputants

Dated 25th December 1918.

Despatched 28-

Received

General No.

C 208142 / 12-19

Enclosure No.

SUBJECT.

Stating that the system of
maintaining Character Books for
non-gazetted officers is working
satisfactorily etc.

.....

Office of the Deputy Commissioner,

Chitaldroog District,

Dated Chitalrug 26th December 1918.

From

M. Zahiruddin Medci, Esquire, B.A.,

Offg. Deputy Commissioner,

Chitaldroog District.

To

G. S. Balasundaram Iyer, Esquire, B.A.,

Chief Secretary to the Government of

H.H. the Maharaja of Mysore,

B a n g a l o r e.

S I R,

With reference to your letter No.1483-153/E.A.G. dated 21st November 1918, calling for a report re the maintenance of character books, I have the honor to state that these books were introduced from 1st July 1918, and as the system is helpful in the regulation of promotion etc among the ministerial officers the same may be made permanent.

I have the honor to be,

S I R,

your most obedient servant,

M. Zahiruddin Medci
Treasury Assistant Commissioner,

for Offg. Deputy Commissioner,

(absent from Head-Quarters).

CNR.

19028

191

REV. SECRETARY
VIII
E. AUDIT.

2 JAN 1918

From The Deputy Commissioner
Chitaldroog District
Chitaldroog

To The Chief Secretary
in Mysore
Bangalore

Dated

Despatched

Received

General No. X₂ Dis no. 460. Rev 7-8-19
No. 27.12.18.

Enclosure No.

Opinion regarding the
maintenance of character
Books for ministerial officers.

D. 848 ⁴⁴ (35)
3-11-1919
WD A0689-GPB-750-12-10-17

Sur. 104]

No. 133
Enc.

OFFICE OF THE SUPERINTENDENT
MYSORE REVENUE SURVEY,

Dated, Bangalore 30th Dec 1918.

From

D. K. DARASHAH, Esq., B. A.,
*Superintendent of Revenue
Survey & Settlements in Mysore.*

To

C.S. Balasundaram Iyer, Esq., B. A.,
Chief Secretary to the Government of H.H.
the Maharaja of Mysore, Bangalore.

SIR,

With reference to your letter No. 1485-1681/E.A.G. dated 21st November 1918 and No. 1947-77/E.A.G.33/dated 20/21st instant calling for a report on the working of the system of maintenance of Character books for Ministerial officers, I have the honor to state that character books for permanent non-gazetted officials are maintained in all the offices of the Survey Department according to the rules prescribed, that the system is working satisfactorily, and that no improvement in it can at present be suggested.

I have the honor to be,

Sir,

Your most obedient servant,

D. K. Darashah

Superintendent.

P.N.

ms

19195

45

From

The Superintendent
Mysore Revenue Survey.

To

The Chief Secretary to the Govt.
of H.H. the Maharaja of Mysore.

REV. SEC.

R. A. C. *all*

No 133

31 DEC 1918

Date 30-12-18.

Subject-

States that character books for
permanent non-gazetted of-
ficials are maintained in Survey Dept.

Office of the Sanitary Commissioner ⁴⁶
with the Government of Mysore (36)
Bangalore, Dated the 6th January 1919.

No. G-285-4

From

M. Srinivasa Rao, Esq., M.A.W.D.B.Sc., Etc.,
Sanitary Commissioner in Mysore,
Bangalore.

0-919
GEN. & REV. SECY.
VIII
E. AUDIT.
13 JAN 1919

To

C.S. Balasundaram Iyer, Esq., B.A.,

Chief Secretary to the Government of Mysore,
Bangalore.

Sir,

With reference to your No. 1488-1581 H.A.G. dated the 23rd November 1918, I have the honour to state that the Character Books were received - - recently from the Government Press and have been opened with entries from 1st July 1918.

I have the honour to be,

Sir,

Your most obedient servant;

M. Srinivasa Rao

Sanitary Commissioner.

47

191

From

*The Sanitary Commission
in Singapore*

To

*The Chief Secretary
of Singapore*

Dated

6.1.19

Despatched

Received

General No.
No.

G.C. 285-4.

GEN. & RES. SECT.
8 A. G.
11 JAN 1919

21457

Enclosure No.

*Stating that the Character
books have been opened with
entries from 18 July 18*

No. 369

(37) 48
Office of the Commissioner
of Stamps in Mysore,
Dated, Bangalore, 6 Jan. 1919.

From

K. Chandy, Esq., B.A.,
Commissioner of Stamps in Mysore,
Bangalore.

To

S. S. Balasundaram Iyer, Esq., B.A.,
Chief Secretary to the Government of
H. H. the Maharaja of Mysore,
Bangalore.

Sir,

In continuation of my letter No. 365 dated 4th January 1919, I have the honor to state that the system of maintaining character books for ministerial officers is working satisfactorily as under it, the morale of those officers seems to have been improved, and that there is nothing to suggest for its improvement at present.

I have the honor to be,

S i r,

Your most obedient servant,

K. Chandy

Commissioner of Stamps
in Mysore.

B.K.

JSB
9/1/19

191 GEN. & REV. SECRETARIAT VIII
E. AUDIT.

From

15 JAN 1915
The Commissioner of Stamps
in Mysore, Bangalore.

21378

To

The Chief Secretary
to the Government of H. H. the
Maharaja of Mysore,
Bangalore.

Dated

9th

Despatched

10th

January 1919.

Received

General No. 369

No.

21843

Enclosure No. Nil.

States that the system of maintain-
-ing character books for ministerial ==
officers is working satisfactorily, and
that there is nothing to suggest for its
improvement at present.

-----000-----

No. /23/

Office of the Inspector-General of
Registration in Mysore,
Dated Bangalore, 13th January 1919.

From

8.944

K. Chandy Esq., B.A.,
Inspector-General of Registration
in Mysore, Bangalore.

To

C.S. Balasundaram Iyer Esq., B.A.,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Sir,

With reference to your letter No. 1483-1531/E.A.G.
dated 21st November 1918 and No. 1947-77/E.A.G. 331, dated
20th December 1918, I have the honor to state that the
system of maintaining character books for ministerial Offi-
cers is working satisfactorily and may be continued.

I have the honor to be,
Sir,
Your most obedient servant,

K. Chandy

Inspector-General of Registration.

Am
11-1-19.

M.N.R.

51
GEN. & REV. SECRETARY
VIII
E. AUDIT.

17 JAN 1915

1919

From

The Inspector General of Registration
in Mysore, Bangalore.

To

The Chief Secretary to the Govt.
of H. H. The Maharaja of Mysore,
Bangalore.

Dated

Despatched

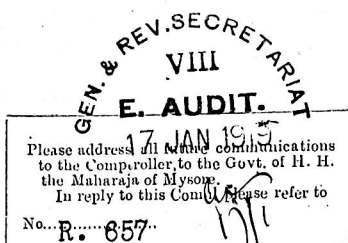
Received

General No. 1231
No.

Enclosure No.

33056

Stating that the system of
maintaining character books for
ministerial officers is working
satisfactorily.



59
2-947 (39)
OFFICE OF THE COMPTROLLER TO THE
GOVERNMENT OF HIS HIGHNESS THE MAHARAJA
OF MYSORE.

Dated, Bangalore, the 13th 1919 January 1919.

33053

FROM

T. Satyaraj Chetty Esq., B.A.,

~~XXXXXXXXXXXXXXXXXXXX~~

Offg. Comptroller to the Government of
His Highness the Maharaja of Mysore.

TO

C. S. Balasundaram Iyer....., Esq., B.A.,

Chief Secretary to the Government of Mysore,

Bangalore.....~~XXXXXXXXXX~~

SIR,

Adverting to your letter No.1483-1531/E.A.G. dated the 21st
November 1918 calling for a report on the working of the rules for
the maintenance of Character Books for Ministerial Officers, I have
the honour to state that the system appears to me to work well.

I have the honour to be,

Sir,

Your most obedient servant,

T. Satyaraj Chetty
Offg. Comptroller.

CV/11-1

84
13.1.19

FROM

M. N. KRISHNA RAO, ESQ., B.A.,
Offg. Comptroller to the Govt. of
H. H. the Maharaja of Mysore.

To

.....Esq.,
Secretary to the Govt. of Mysore,
Dept.

Dated

Despatched

Received

No.....

Subject matter.

Rev. Forests]

54 (40)
GEN. & REV. SECRETARIAT
VIII
E. AUDIT.
17 JAN 1917
12114-GLB-450-22-217

OFFICE OF THE CONSERVATOR OF FORESTS IN MYSORE.

No. 7756

Bangalore, dated 15th January 1919.

D-949

Enclosures 33059

From

M. G. RAMA RAO, Esq., B. A.

Conservator of Forests in Mysore,

Bangalore.

To

L. S. Balasundaram Esq., Esq., B.A.,
Chief Secretary to the Govt of Mysore.

SIR,

With reference to Govt Order
No 76 E.A.L. dated the 31st January
1917 re- the maintenance of Character
Books for Ministerial Officers, I have
the honour to state that Character
Books have been maintained for all
the permanent officials in my office
and blank books obtained from the
Superintendent Govt Stationery, supplied
to the District Forest Officers with neces-
sary instructions regarding their maintenance.
The present form is exhaustive enough
and I have no suggestion to offer towards
improving it.

I have the honour to be,
Your most ^{Sr} obedient servant
M. G. Rama Rao
Conservator of Forests

55 (41)

170
G.E. 160-18

OFFICE OF THE EXCISE COMMISSIONER IN MYSORE,

Bangalore, dated 15th January 1918.

D. 957

RECEIVED
S.A.G.
17 JAN 1918

FROM

K. Chandy, Esq., B.A.,
~~P. RAGHAVENDRA RAO, Esq., B.A.,~~
33229 Excise Commissioner in Mysore.

TO

C. S. Balasundram Iyer, Esq., B.A.,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Department,
Bangalore.

Sir,

With reference to para 6 of Government Order No. 76-E.A.G., dated 31st January 1917, re the maintenance of character books for ministerial officers, I have the honour to state that the system has been working satisfactorily and at present no further suggestions could be made to improve its usefulness.

I have the honour to be,

Sir,

Your most obedient servant,

K. Chandy
Excise Commissioner.

21

J.C.H.

191

FROM

~~P. RAGHAVENDRARAO, Esq., B.A., B.L.,~~

Excise Commissioner in Mysore.

TO

*Secretary to the Government of
H. H. the Maharaja of Mysore,
Department,
Bangalore.*

Dated

Despatched

Received

G en

Enclosure No.

SUBJECT.

M.S.L.I.
O. 21

WD 0535-GPB-10,000-25.6-17

57
GEN. & REV. SECRETARIAT
VIII
E. AUDIT.
191-1 21 JAN 1919
D. 966
33517

FROM

T. Satyaraj Chetty,
M. N. KRISHNA-RAO, Esq., B.A.,

Secretary,

Mysore State Life Insurance Committee,

Bangalore.

TO The Chief Secretary to the
Government of Mysore,
Bangalore.

Dated 15th January 19.

Despatched 18/1

Received

General No. 4984.

Enclosure No.

S i r,

Adverting to your letter No. 1483-
1531 E.A.G. dated 21st November 1918, call-
ing for a report on the working of the
rules for the maintenance of character
books for ministerial officers, I have the
honor to state that the system appears to
me to work well.

I have the honor to be,
S i r,
Your most obedient servant,

R. Srinivasan
Joint Secretary, I.C.

CHIEF & RES. SECY
Ch Secy
27 JAN 1919

Chief Court of Mysore,
Bangalore, dated the 23rd January 1919.
25

56428

From

G.Sreenivasa Iyer, Esq., B.A., M.L.,
Registrar of the Chief Court of Mysore,
BANGALORE.

To

C.S.Balasundaram Iyer, Esq., B.A.,
Chief Secretary to the Government of Mysore,
BANGALORE.

Sir,

Adverting to your letter No. 1483-1531/E.A.G.
dated the 21st November 1918 calling for a report on the
working of the system of maintenance of Character Books
for Ministerial Officers prescribed in Government Order
No.76/E.A.G dated the 31st January 1917, I am directed to
state that the District Judges have reported that the books
have been opened in all the courts in the State but that
in some of the courts they were opened only recently as the
books were not supplied in time. The books are also main-
tained for all the officials of this Court.

I am to state that it is too early to suggest im-
provements or to report on the working of the system.

I have the honor to be,

Sir,

Your most obedient servant,

G. Sreenivasa Iyer

REGISTRAR.

Ca

No. 178

(43)
59
GEN. & REV. S. ...
VIII
E. AUDIT.
31 JAN 1919
D 4016

Office of the Government Advocate in Mysore,
BANGALORE, dated the 28th January 1919.

56953 From

The Government Advocate in Mysore,
B a n g a l o r e .

T o

The Chief Secretary to the Government of
His Highness the Maharaja of Mysore, Bangalore.

Sir,

With reference to your letter No. 1483-1531/E.A.G.,
dated the 23rd November 1918, I have the honor to state -
that Character books are being regularly maintained for -
all ministerial officers in this office, and that it is -
too early to offer any suggestions in the matter.

I have the honor to be,

S I R,

Your most obedient servant

W. S. A. G.
Government Advocate.

2039
Office of the Deputy Commissioner,
Tumkur District,
Dated Tumkur, the 29th January 1919.

From

A. Subramanya Iyer, Esqr., B.A.,
Deputy Commissioner,
Tumkur District.

To

C. S. Balasundaram Iyer, Esqr., B.A.,
Chief Secretary to the Government of His Highness
the Maharaja of Mysore, Bangalore.

S i r,

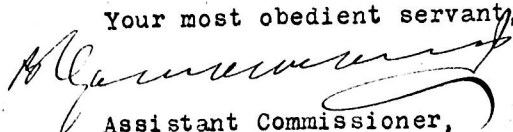
With reference to your letter No.1483-1531/E.A.G. dated 21st
November 1918, I have the honour to state that the Character Books
have been opened in almost all the offices and the system is found
to work well.

I have no suggestions to offer in the matter of improving
it.

I have the honour to be,

S i r,

Your most obedient servant,


Assistant Commissioner,
For Deputy Commissioner,

T.K.N.

Tumkur District.
(Absent from the Station)

From

The Deputy Commissioner,
Tumkur District.

To

57212

The Chief Secretary to Government,
Bangalore.

Dated

29th January 1919

Despatched

30.1.1919

Received

General No. 222 418 of 18-19

Enclosure No.

Stating that the Character books
have been opened in almost all the
offices and the system is found to work
well.

21098.



Dis No. 1206
18.19(Ref)

Office of the Deputy Commissioner,
Mysore District,

Dated, Mysore, 6th February 1919.

From

T. Chockanna, Esq., B.A.,

Offg. Deputy Commissioner,

Mysore District.

To

C. S. Balasundaram Iyer, Esq., B.A.,

Chief Secretary to the Government of

His Highness the Maharaja of Mysore,
Bangalore.

Sir,

With reference to your No. 1483-1531 E.A.G. dated 21st November 1918, calling for a report on the working of the system of maintaining Character Books of non-gazetted officers, I have the honour to state that these books have been opened in this District and entries made only in cases where any remarks had to be recorded about the work of the officials. Periodical entries are not made as are required by the heading of the pages in the book "Period to which the entries relate" and also para 5 (b) of Government Order No. 76/E.A.G. dated 31st January 1917.

2. I am of opinion that the Service Registers mentioned under Article 448 of the Mysore Service Regulations would suffice to make a succinct record of an officer, required for all practical purposes. Good and bad remarks find a place and will be useful for the information of new officers dealing with the officials concerned. It is doubtful if such elaborate Character Books are wanted in the case of the clerical establishment.

I have the honour to be,
Sir,
Your most obedient servant,

for Deputy Commissioner, (on tour)
Mysore District.

H.N.

191

From

The Deputy Commissioner,
Mysore District.

To

The Chief Secretary to
the Government of Mysore,
Bangalore.

Dated

6th February 1919

Despatched

84

Received

General No.
No.

02 vis 1206. *10 FEB 1919*
Rg

Enclosure No.

58133

Submits report on the work-
ing of the system of maintaining
Character Books of non-gazetted
officers.

GEN. & RES. SECRETARIAT
VIII
E. AUDIT.
10 FEB 1919

Office of the Deputy Commissioner,
Kadur District.

Dated Chikmagalur, 8th February 1919.

From

C. Devaraj Urs, Esq.,
Offg. Deputy Commissioner,
Kadur District.

To

C. S. Balasundaram Iyer, Esq., B.A.,
Chief Secretary to the Government
of His Highness the Maharaja of Mysore,
BANGALORE

Sir,

Referring to your letter No. 1483-1531/E.A.G.
dated the 21st November 1918 calling for the submission of a
report regarding the working of the system of the maintenance
of character books for ministerial officers, I have the honour
to state that the system has been working satisfactorily and
I have nothing to suggest for its improvement.

I have the honour to be,

Sir,

Your most obedient servant,

J. S. Narappa

Treasury Assistant Commissioner,
For Offg. Deputy Commissioner,
Kadur District.

(Absent from the station).

From The Deputy Commissioner,
Kadur District.

To The Chief Secretary to
the Government of His Highness
the Maharaja of Mysore,
Bangalore.

Dated 8-2-19

Despatched

Received

General No. 27 bis 256
No. 2 18 19

Enclosure No.

58132

Stating that the
system of maintaining the
Character Books is working
well and that there is
nothing to suggest its
improvements

D. 1100

GB

(47)

No. 7.8.8.4..

E. A. G. in

REV. SECRETARIAT
VIII
E. AUDIT.
10 FEB 1919
58134

Office of the Chief Commandant,
Mysore State Troops,
Bangalore dated 8th Feb. 1919.

From

R. Poottannah Esq B.A., B.L.,

Personal Assistant, to the Chief Commandant,

Mysore State Troops, incharge of current duties.

To

G.S. Balasundaram Iyer Esq B.A.,

Chief Secretary to Govt of H.H. the Maharaja of Mysore.

Sir,

With reference to your letter No. 2268-85/E.A.G. dated 27th January 1919 I have the honor to state that character books are maintained for every official in superior service in this office and they are found to be very useful.

I have the honor to be,
Sir,
Your most obedient servant,

Ullah

Personal Assistant,
to Chief Commandant,
Mysore State Troops,
(Incharge of current duties)

E. A. G.

D 1141

No. 75

(48) 67

The Mysore Government Museum.
Bangalore: Dated 13th February 1919

From

The Assistant Superintendent,
Government Museum.

B a n g a l o r e.

To

The Chief Secretary to the Government of
H.H. the Maharaja of Mysore.

B a n g a l o r e.

Sir,

With reference to your letter No. 1482-1581/E.A.C.
dated 21st November 1918 sent Character Books, and subse-
quent reminders thereto, I have the honor to state that no
such book was maintained hitherto and that they will be
maintained from the beginning of this year. The report called
for will, therefore, be submitted at the end of this year.

I have the honor to be,

S i r,

Your most obedient servant,
H. C. Javara,
Assistant Superintendent.

S.B.N.

1000

1919

REV. SECRETARIAT
VIII
E. AUDIT.
FEB 1919

From

*The Assistant Superintendent
Govt. Museum
Bangalore*

To

*The Chief Secretary to the Govt.
of the Maharaja of Mysore
Bangalore*Dated 13thDespatched 14th February 1919

Received

General No. 75
No.

58778

Enclosure No. -

*States that the report, called
for, annual Character books,
will be submitted at the end
of this year, maintaining the books
during the current year.*

51188

Telegraphic Address :
"Co-Operator," Bangalore.

59409

OFFICE OF THE
REGISTRAR OF CO-OPERATIVE SOCIETIES
IN MYSORE.

Dated, Bangalore, 26 February 1918.

Camp, Tumkur

Camp No. 5 C.S.

ENCLS:

From

R. Ranga Rao, Esq., B.A. B.L.,
~~R. Ranga Rao, Esq., B.A. B.L.,~~

Offg. Registrar of Co-operative Societies in Mysore,

BANGALORE.

To

C.S. Balasundaram Iyer, Esq., B.A.,

Secretary to the Government

OF H. H. THE MAHARAJA OF MYSORE,

Depts. of Education and Agriculture,

BANGALORE.

REV. SECRETARIAT
VIII
E. AUDIT.
12 FEB 1918

SIR,

With reference to your letter No.1483-1531/E.A.G. dated the 21st November 1918 calling for a report as regards the working of the system of maintenance of Character Books for ministerial officers, prescribed in Government Order No.76/E.A.G. dated the 31st January 1917, I have the honor to state that Character Books under reference had not been maintained in this office till very recently. The system appears to be good and may be continued.

I have the honor to be,

Sir,

Your most obedient servant,

R. Ranga Rao

Offg. REGISTRAR.

70

From

~~XXXXXXXXXXXX~~
The Registrar of Co-operative Societies
IN MYSORE

To
The Chief

Secretary to the Government
OF H. H. THE MAHARAJA OF MYSORE,
~~Department of Education and Agriculture~~
BANGALORE.

Dated Bangalore

191

Despatched

Received

General No.

C.S.

Enclosure No.

11/50

SUBJECT.....

Diary No. of letter replied to D:1098

Section E.A.f

File No. 331

Serial No.

GENERAL AND REVENUE SECRETARIAT

, the

191 .

No. 2601 / EAG 331

Date of issue 20-2-19

To

The D. C. Mysore.

Signed by Mr. A.V. R.

Sir,

Paper under disposal

With reference to your letter no D. O. no 1206 / 18-19 of 8-2-19 re the maintenance of character books for ministerial officers, I am directed to point out that the practice of making entries only in cases where any remarks have to be recorded ^{does} is not ~~comply~~ ^{comply} ~~in accordance with~~ ^{the requirements of} G. O. no over

7618 A.G. of 21st January 1917

U

~~impressions on the subject~~ and to state
that the character rolls are
intended to record in detail
the commendations or censures
earned by an official as also
impressions about general
efficiency from year to year.

I am therefore to request
that the existing practice
may be changed to that
authorized by the G. O. referred to above.
~~the subject.~~

I have etc.

1887
1892

List of enclosures.

here

~~2~~ Chief Secy.
14-279

16
14/2/17.

Copied by

Examined by

D 1197

H.C.1060 Revenue 1916-17.

Office of the Deputy Commissioner,

Shimoga District,

Dated 19th February 1919.

73
(51)

From,

M.A.Narayana Aiyengar, Esquire, B.A., B.L.,

Deputy Commissioner,

Shimoga District.

To,

C.S.Balasundaram Iyer, Esquire, B.A.,

Chief Secretary to the Government

of Mysore, B A N G A L O R E.

Sir,

With reference to your No: 1483-1531 E.A.G. dated 21st November 1918 regarding the working of the system of the maintenance of Character books for ministerial officers, I have the honor to state that the Character books have been maintained for every -- permanent non-gazetted Officer in this District in accordance -- ~~per~~ with the instructions laid down in Government Order No: 76 E.A.G. dated 31st January 1917 and I am of opinion that the system is -- well calculated to produce tangible improvement in the efficiency of the ministerial Officers.

I have the honor to be,

Sir,

Your most obedient servant,

Chaitan Kumar

For Deputy Commissioner,

Shimoga District.

(absent from Head Quarters)

M.A.

59626

1908-19.

14

From

M.A.Narayana Aiyengar, Esquire, B.A.B.L.

Deputy Commissioner,

Shimoga District.

To

C.S.Balasundaram Iyer, Esquire, B.A.,

Chief Secretary to the Government

of Mysore, Bangalore.

Dated

19th February 1919.

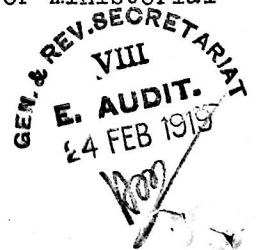
Despatched

Received

General No. H.C.1060 Revenue 1916-17.
No.

Enclosure No. Nil.

Submits report on the maintenance
of character books for ministerial -
Officers.



D 1258.

Ry. 3]

WD A0271-GPB-3,000-27-3-17

MYSORE ~~RAILWAYS~~ RAILWAYS,

CENTRAL OFFICE,

Mysore, 3rd March 1919.
Bangalore, 4

No. 240
GEN. & REV. SECRETARY
VIII
E. AUDIT.
5-MAR 1919
Consult Comptroller of the Audit

From D. G. DANI, Esq., B.Sc., F.C.H.,

SECRETARY TO THE GOVERNMENT OF MYSORE FOR RAILWAYS,

Mysore.
Bangalore.

5-MAR 1919

60721

To

The Chief Secretary to the Government of Mysore,

Bangalore.

Subject:- Character books.

Sir,

With reference to your No.1483-1531 dated 23rd November 1918 calling for a report on the system of maintaining character rolls for ministerial officers, I have the honour to state that character books prescribed by Government are being maintained only in the combined -- office of the Secretary and Agent since January 1919, and a report on its working will be submitted later. In regard to other heads of Departments, they are following the procedure obtaining on other railways viz., maintaining service registers sample form of which is herein enclosed.

I have the honour to be,
Sir,
Your most obedient servant,

Secretary for Railways,
Government of Mysore.

ALM.

Ref
JH
27.2.19

60138

WD 02785-GPB-78XCO-25-2-17-E

7 MAR 1919

191

From

The Superintendent
Amuthuiahaldipatti,
Mysore

To

The Chief Secretary,
to the Govt. of Mysore
Bangalore

Dated

Through the Chief
Commandant, Mysore

Despatched

State Troops,
Bangalore

Received

General No. 721 925-2-19

No.

Enclosure No.

nil

REV. SECRET
VIII

E. AUDIT.
8 MAR 1919

No. 8952 dated 6.3.19

Forwarded with compli-
ments.

Uthappa

Personal Assistant
to the Chief Commandant
Mysore State Troops

(In Ch. Current duties)

Poh

En,

Adverting to your
letter No. 1483-1531 dated
23rd November 1918 and the
subsequent reminders, I
have the honor to state that
as character books were
received in this office in
May 1918, they were opened
from 1st July 1918, and
that I am now unable
to give any opinion
on the working of the
system as I have

not

77

not yet had an occasion to
make any remarks as regards
any of my officials!

I have the honor to be,

Sr,

Your most obedient Servant,

Amthwal

Superintendent,

Mm Amthwalah (Sgt)

78
(548-1286)

No. 6128 Office of the Inspector General of Police in Mysore,
439 Dated Bangalore, 5th March 1919.
6

From

Mir Hamza Husein Esqr., B.A., B.L.,
Offg. Inspector General of Police in Mysore.

To

C. S. Balasundaram Iyer Esqr., B.A.,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore.

Sir,

With reference to para 6 of Government Order No. 76 E.A.G. dated 31st January 1917, and subsequent reminders, requesting to report at the end of one year on the working of the system of maintaining character books for ministerial officers, I have the honor to state that the Superintendents of Bangalore, Kolar, Tumkur and Chitaldrug Districts, report that the system is good in as much as it enables the Head of the office to note all mistakes on the part of erring officials and it also affords the latter an opportunity to rectify their mode of work and thereby become more useful for public service. Those of Hassan, Kadur, Shimoga and French Rocks, state that character books have been opened for the officers in their office but it is too premature to form any opinion regarding the utility of the books. The Superintendent of Police, Kolar Gold Fields, says that he has no data to give any opinion ~~on~~ as there is only one ministerial officer under him, while that of Railways and C.I.D. reports that these books have been opened in his office only recently and that a report will be submitted at the end of the current year.

The books for my office have been opened recently. A

further report will be submitted at the end of the year.

I have the honor to be,

Sir,

Your most obedient servant,

W. B. Cunningham

Offg. Inspector General of Police.

1

21286.
80
From

The Offg. Inspector General
of Police in Mysore.

To

The Chief Secretary to the
Government of Mysore.

Dated. 5th March 1919.

Despatched. 6

General No. 6123/439

510
7 MAR 1919
REV. SECRETARY
VIII
6123 AUDIT.
9 MAR 1919
Hm

Submitting a report on the maintenance
of Character Books.

2 1304

81

(56)

Edn. 132]

OFFICE OF INSPECTOR-GENERAL OF EDUCATION IN MYSORE.

No. Glc.4718

Bangalore, 8th March 1919.

614:7

11 MAR 1919
From
GEN. & REV. SECRETARIAT
VIII
E. AUDIT.
11 MAR 1919

C. R. REDDY, Esq., M.A.,

~~Off.~~ Inspector-General of Education in Mysore.

G.S. Balasundram Iyer, Esq., B.A.,

Chief Secretary to the Govt. of H. H. the Maharaja of Mysore,

Bangalore.

Sir,

With reference to your letter No.1483-1531/E.A.G. of 21st November 1918 and subsequent reminders in regard to the maintenance of character rools for ministerial officers, I have the honour to inform that the necessary registers were obtained from the Government Press recently and character books have been opened for all the permanent ministerial officers in this office. A report on the working of the system with suggestions for its improvement will be submitted in January 1920 after it has been in operation for about one year.

I have the honour to be,

Sir,

Your most obedient servant,

N. Dasappa

Deputy Inspector General,
For Inspector General,
Absent from station.

MJA 8/3

82
Edn. 132]

From

*The Inspector-General of Education
in Mysore. †*

To

*The Secretary to the Govt. of
H. H. the Maharaja of Mysore,*
.....

No.

Dated

Received

No. of Enclosure.

Subject.

(57) 83
Office of the Deputy Commissioner
Bangalore District.

Dated Bangalore, 11th March 1919.

No.... C 471 718.67
H.O.

From

P.F. Bowring, Esq.,
Deputy Commissioner,
Bangalore District.

To

C.S. Balasundaram Iyer, Esq., B.A.,
Chief Secretary to the Government of His Highness
the Maharaja of Mysore, Bangalore.

Sir,

In reply to your letter No. 1483-1531/E.A.G. dated the 21st
November 1918, requesting to submit a report on the system of work-
ing of the maintenance of Character books for ministerial officers,
I have the honor to state that the system is working well and may be
ordered to be continued.

I have the honor to be,

Sir,

Your most obedient servant.

P. F. Bowring
Deputy Commissioner,
Bangalore District.

L.S.R.
1.

21321

191

84

From

The Deputy Commissioner
Bangalore District

To

The Chief Secretary to Govt.
Govt. of Mysore,
Bangalore

Dated 11th March 1919

Despatched

Received

General No.

No.

Enclosure No.

GEN. & REV. SECRET.
13 MAR 1919

Re the ^{system of} working of the
maintenance of character
books for ministerial
offices in the District

GEN. & REV. SECRETARIAT
VIII
E. AUDIT.
14 MAR 1919

(58) 85

SUBJECT.....
.....
.....

Diary No. of letter replied to... 1258

Section
File No.
Serial No.

GENERAL AND REVENUE SECRETARIAT
()
, the 191 .

No. 2938

Date of issue... 11-3-19

To

Signed by... Mr. A. L.

The Comptroller
Mysore Government.

Sir,

I am directed to state
that service registers are
reported to be maintained
in the subordinate offices
of the Railway Deptt in the
enclosed form and that
in consonance with the
practice obtaining in other
Railways.

~~over~~
2. I am

to request you to be so good
as to state whether this form
will serve the purpose of a service register.
The form may be kindly returned with your reply.
I have etc.

~~Ans~~
10-379
for brief fees

to
8/2/9.

List of enclosures.

Copied by
Examined by

2 drafts

(59) 87

SUBJECT.....

Diary No. of letter replied to... 1254

Section

File No.

Serial No.

GENERAL AND REVENUE SECRETARIAT

()
the 191 .

No. 3048

Date of issue... 19-3-19

To

Signed by... Mr. M. R.

The S. of Education
in Mysore

Sir,

With reference to your
letter no. S. C. 4718 & 8-3-19,
~~I am directed to state that~~
~~reporting on the maintenance of~~
~~character books have been ordered~~
~~only in your office, I am~~
~~directed to request~~
~~to be informed of the result~~
~~the order prescribing these~~
~~books requires their being~~

2 tag U.

have been maintained in all the
Subordinate offices

of Sept: Also
in the state. I am therefore
to request you to have them
opened immediately in all
subordinate
the offices of your department also.
~~the same apply to you?~~
I have etc.

Boo
14-379
for Chief Secy

note

to
12/3/19.

List of enclosures.

Copied by
Examined by

64333

D/1390.

(60 29)

D.M G 17]

GPB-1,000-23-3-15

FROM

DR. W. F. SMEETH, M.A., D.Sc., A.R.S.M., &c.
*Director, Dept. of Mines and Geology,
Mysore State.*

To

C.S. Balasunderam Iyer, Esq., B.A.,
Chief Secretary to the Govt. of
H.H. the Maharaja of Mysore,
Bangalore.

Dated 22-3-1919

Despatched

Received

General No. 2829

Ch. Secy
25 MAR 1919

Enclosure No.

REV. SECRETARIAT
VIII
E. AUDIT
26 MAR 1919

Sir,

In reply to your letter No. 1483-1531/E.A.G., dated 21st November 1918, calling for my report on the working of the system of the maintenance of Character Books for ministerial officers and for suggestions, if any, for the improvement of the same, I have the honor to state that a Character Book has been opened for each ministerial officer in this Department, but that there have, so far, been no instances of either specially appreciative work or serious misconduct on the part of any ministerial officer which warranted its being recorded in the Character Books. The fact that any specially good work that an official

may

may turn out can be recorded in his Character Book cannot fail to serve as an incentive to capable and willing officials, while the knowledge that any serious irregularity or bad work or conduct of his is also liable to be recorded in his Character Book would generally create in him a feeling of the necessity of working with due care and attention. For these reasons, I am of opinion that the system of the maintenance of the Character Books may be continued.

I have the honor to be,

Sir,

Your most obedient servant,


Director.

Department of Mines and Geology.

for

21 (61)
Office of the Comptroller,
No. 8. Cunningham Road,
Mysore Railways,
Bangalore, the 24th March 19,

2142/ 80414
610
Cue 1
From 8
The Comptroller,
Mysore Railways,
Bangalore.

GEN. & REV. SECRETARIAT
VIII
E. AUDIT
25 APR 1919
Cast
28/3/19
9-15
The Chief Secretary,
to the Government of Mysore,
Bangalore.

Sir,

With reference to your No. 2938 dated 10/11th March 19 asking whether the form enclosed therein will serve the purpose of a service register, I have the honor to reply in the affirmative and to state that this form of service register is that prescribed in para 403 (chapter 1V) of State Railway Open Line Code Volume 11 for subordinate non-pensionable employees and is accordingly adopted on our railways.

The enclosure received with your letter is returned herewith as desired.

I have the honor to be,

Sir,

Your most obedient servant,

M. N. Handmade
For Comptroller, Railways.

24/3/19

SERVICE REGISTER.

Appointed as _____ { Temporary or Permanent Staff

Date of birth _____ (Christian era).

At _____ Station. On the _____ 191 .

Personal marks

Salary Rs.

Station. On the _____ 191

for identification)

Date of discharge:

Previous employment.

Reason of termination of appointment_

[illegible]

93 (13)

Office of the Chairman,
City Improvement Trust Board, Mysore.

No. 419- S.64/691 of 18-19

Date 3rd April 1919.

From

Rajasabhabhushana Diwan Bahadur

C. Srikantesvara Aiyar B.A., B.L.

Chairman, City Improvement Trust Board,

M Y S O R E.

To

C. S. Balasundram Iyer Esq. B.A.

Chief Secretary to the Government of

His Highness the Maharaja of Mysore,

B A N G A L O R E.

Sir,

With reference to your letter No. 1483-1531/ E.A.G. of 21st November 1918, and subsequent reminders, calling for a report on the working of the system of maintaining character books for ministerial officers, I have the honour to state that only five out of the 24 hands comprising the indoor establishment of the Trust Board hold permanent Government appointments, and that under the existing orders of Government, the services of the remaining officials are temporary, and so the persons who seek employment therein do not generally seem to stick to it, but have been going away elsewhere as suitable vacancies offer themselves to them.

In these circumstances the introduction of character books prescribed for permanent Government officials does not seem to have been found expedient in the case of the officials under the service of the Board, the same tending to serve no better purpose in their case, than the service Registers opened for them.

I have the honour to be,
Sir,
Your most obedient servant.

C. S. Balasundram Iyer
C H A I R M A N.

M. S.

From The Chairman,

Mysore City Improvement Trust Board

Mysore.

To The Chief Secretary 65617

Government of Mysore,

B A N G A L O R E

Dated 3rd April 1919

Despatched 4-4-19.

Received

General No. 419-S.46/C.91 of 18-19
No.

Enclosure No.

S U B J E C T

Reporting on the system of
maintaining character books for the
officials etc.,

5 APR 1919

GEN. & REV. SECRETARIAT
VIII
AUDIT.
7-APR 1919

1450.

(64.95)
6569

1918 - 19

From

C. Venkata Rao, Esquire, B.A.,
Deputy Commissioner, Hassan District.

To

C.S. Balasundaram Iyer, Esquire, B.A.
Chief Secretary to the Govt. of
H.H. the Maharaja of Mysore,
Bangalore.

Dated. 3rd April 1919.

Despatched.

Received.

No.

334-18
H.C.
Enc.

5 APR 1919

mil. REV. SECRETARIAT
VIII
E. AUDIT.
7- APR 1919

S U B J E C T.

Reporting upon the system of
maintaining character books
for non-gazetted officers
as prescribed in G.O. Nos
76 E.A. of 31-1-1917.

In Napappa.
Draft a consolidated report
Next week for the reply.
7-4-19

65 21450 1
1918 - 19. 96

Deputy Commissioner's Office, Hassan District.

Dated Hassan the 3rd April 1919.

From

C. Venkata Rao, Esquire, B.A.,
Deputy Commissioner, Hassan District.

To

C. S. Balasundaram Iyer, Esquire, B.A.,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Sir,

With reference to your letter No. 1483-1531/E.A.G. dated 21st November 1918 and subsequent reminders calling for a report on the system of maintaining Character Books for non-gazetted Officers as prescribed in G.O.No. 76/E.A.G. dated 31st January 1917, I have the honor to state that the supply of printed character books having been made by the Superintendent, Government Press, in the month of December last, character books have been opened in the case of all important officials of this office from 1918-19. During the course of my inspection, I observed that character books had been maintained in some subordinate offices also. But as it was doubtful whether a supply of books was received in all the other offices in the District, an order was issued to the Sub Division Officers and Amildars to report in the matter and to open the books immediately if they have not already done so and if printed books were available. Their replies are still due and a reminder has been issued to them to expedite their replies in the matter.

2. As for the working of the system, I think that the maintenance of the register is very useful specially in the cases of officials in charge of sections to put them on the alert. But as regards the officials in inferior grades, the books will be almost blank as their work does not generally come to the notice of the presiding officer directly. Instances, of bad work, etc., will however find a place in

the

(66 97

the book. I am therefore of opinion that entries in the book should not be insisted upon, as a matter of course, every year, as that would tend to make the affair a matter of ordinary routine.

3. Again the writing of remarks on the eve of the transfer of the Officer is also open to the same objection as no adverse remarks are generally made on such an occasion which is more often than not, ^{one} ~~utilised~~ to forgive and forget.

I have the honor to be,

Sir,

Your most obedient servant,


Deputy Commissioner
Hassan District.

1532
No. 201
ENC.

(67)
98
OFFICE OF THE PRESIDENT,
CITY MUNICIPAL COUNCIL, MYSORE.

Dated 9th April 1919
23

ch. sell.
24 APR 1919
B

FROM,

RAJASABHABHUSHANA DIWAN BAHADUR,

C. SRIKANTESVARA AIYAR, B.A., B.L.,

PRESIDENT, CITY MUNICIPAL COUNCIL,

MYSORE.

To,

C. S. Balasundaram Iyer, Esquire., B.A.,

Chief Secretary, to the Government of

His Highness the Maharaja of Mysore,

Bangalore.

SIR,

With reference to Government Order No. 76/E.A.G. dated 31st January 1917 re the maintenance of Character Books of officials, I have the honour to state that books have been maintained for the majority of officials in superior service and that the other books will be maintained on receipt of books which have been indented for, and that I have no suggestions to offer on the subject.

I have the honour to be,

Sir,

Your most obedient servant,

A. K. S. S. S.

President.

MRV.

D 1484.



GOVERNMENT OF MYSORE

Electrical Department.

(68 99)

Telegraphic Address:
"COMED."

M- 35557-276

OFFICE OF THE CHIEF ELECTRICAL ENGINEER.

CODES USED
LIEBER'S
A. B. C. (5TH EDITION.)
BUSINESS TELEGRAPH CODE.

Bangalore,
(Mysore, India.)

1919

The Chief Secretary to the

Govt. of H. H. the Maharaja
of Mysore, Bangalore.

Character books.

With reference to the correspondence ending with your letter No.3151-57 of the 3rd April 1919, I have the honour to inform you that the books are opened. As the time during which this has been put into force is only short, we are not in a position to give our definite opinion in the matter.

I have the honour to be,

Sir,

Your most obedient servant,

[Signature]
Chief Electrical Engineer
to the Govt. of Mysore.

AN-AK.

Keep in the Connected file Sir,
66291

Wergentz

68(a)

100

. CENTRAL OFFICE.

Dep.
E. A. ...
9 APR 1919

S. CADAMBI, ESQUIRE,

~~XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX~~

Secretary to the Government of Mysore.

Public Works Department.

GEN. & REV. SECRETARIAT
VIII
E. AUDIT.
11 APR 1919

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C. S. BALASUNDARAM IYER, ESQ., B.A.,

Chief Secretary to Government,

B A N G A L O R E.

Sir,

With reference to your letter No. 1483-1531/E.A.G. dated the 21st November 1919, calling for a report on the working of the -- system of maintaining character books, I have the honor to state that while the Superintending Engineers are of opinion that the - system as now in force may continue, the Chief Engineer, Cauvery Valley Irrigation, has suggested that the half-yearly registers as now maintained may be done away with.

2. The registers to which reference is made are those in which the officers record their opinions half-yearly on the conduct of the officials and the nature of duties discharged by them.

3. Allusion is made to these Registers in this office letter - -
No. 8594 dated 3rd September 1915 and they are different from - -
Service Books.

I have the honor to be,
Sir,
Your most obedient servant,

R. Sundaramia
FOR SECRETARY TO GOVERNMENT,
PUBLIC WORKS DEPARTMENT.

E.W.M/9-4.

*Recd
28-5-19*
Pris. 2]

OFFICE OF THE INSPR.-GENL. OF PRISONS IN MYSORE,

DATED BANGALORE, *26th May* 1919.

No. *1154*
20-19

FROM

Rajakaryapravina Rao Bahadur,

T.V. Arumugam Mudaliar, Esquire, M.B; C.M;
Inspector-General of Prisons in Mysore,

Bangalore.

To

C.S. Balasundaram Iyer, Esquire, B.A;

Chief Secy. to the Govt. of H. H. the Maharaja of Mysore,

General and Revenue Departments.

SIR,

I have the honor to request that you will be so good as to supply me with two more copies of Government Order No. 3383- 432/E.A.G.33L dated 1st May 1919, issuing instructions for the maintenance of Character books, as the same are required for distribution to the Superintendent of the Bangalore Central and Mysore Jails.

I have the honor to be,

Sir,

Your most obedient servant,

T.V. Arumugam

Inspector-General of Prisons.

71052

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GEN. & REV. SECRETARIAT
VIII
E. AUDIT.
GPB-490-67 MAY 1919

From

The Inspector-General
of Prisons in Mysore,
Bangalore.

To

Chief
The Secretary to the Govt. of Mysore,
~~General and Revenue Departments.~~

Dated *26 May 1919*

Despatched *20*

Received

General No. *1154.*
No. *20-19*

GEN. & REV. SECRETARIAT
Chint
27 MAY 1919

Enclosure No. -

Subject.

CAF

*Requesting to be
supplied with two
more copies of
No. 3383-432 / E.A.G.
331 dated 12 May 1919
for reasons stated*

S.G.
G.R.S. VI-71]

SUBJECT.....

Diary, No. of letter replied to.....

General and Revenue Secretariat

, the

191

Date of issue.....

Signed by.....

21-5-1917
A. V. Ramanathan

May this be

- i Printed?
- ii treated as a standing order?
- iii published in the Gazette English part?
- iv translated?
- v placed at the disposal of the press?
- vi, published in the Gazette Kannada part?

Section 8-A

File No. 33

Serial No.

Proceedings of the Government of
His Highness the Maharaja of Mysore.

Read.—

Government Order No. 76/E.A.G.

dated 31st January 1917, directing the maintenance of character books for all ministerial officers, with effect from 1st July 1917 and calling for a report at the end of one year on the working of the system together with suggestions, if any, for improvement.

2. Communications from Heads of Departments and Deputy Commissioners, - furnishing their reports in the matter.

Order Thereon:— No. 33 P 3-432
331-57-19

In the Government Order read above, character books were ordered to be maintained for every permanent non-gazetted officer, along with his service register, in the form prescribed, with

over effect

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effect from 1st July 1917. From the reports received it is seen that though the system is now in force in all the offices, except those noted in the margin, the registers have been ~~opened~~ opened only recently in several of them.

2. The Agent, Mysore Railways reports that in the subordinate offices of this department, a service book similar to the one in the other Railways is maintained. As that service register serves the purposes of a character book also and as it serves the purposes of the department fully, Government consider that separate character books need not be maintained in these offices.

3. The other offices referred to above should adopt the system without delay.

4. The Deputy Commissioner of ^{Hassan and} Mysore and ~~Hassan~~ suggest that entries need not be insisted upon every year but may be allowed to be made as commendations or censures are earned. -
are Government/not in favour of adopting this suggestion. ^{These books} The object of Government is that the Register should ^{contain} give a full record of the officials' efficiency and capacity as judged by his work from year to year, ^{and} supported by specific instances when available.)

5. Government ~~do not~~ intend that entries in the character book should be made at odd times, as each commendation or censure ^{was} earned.

The suggestion of the Deputy Commissioner, ^{Hassan} to omit the provision about writing of remarks on the eve of the transfer of the Head of the

1. Office of the Inspector General of Prisons.
2. Superintendent, Government Gardens, & Museum.
3. Department of Agriculture.
4. Department of Industries and Commerce.
5. Bangalore City Municipal
6. ~~Railway Secretariat Office~~
Sub-ordinate offices of the Ry. Dept.

List of enclosures.

Copied by
Examined by

P. A. D.

GENERAL AND REVENUE
SECRETARIAT.

(Continuation sheet draft form.)

717 105
an office is approved, as the annual entries are likely to represent the opinions of the officer more accurately than those made on the eve of transfer.

To make their intention clear. - Government direct that instruction (b) in para 5 of the Government Order of 31st January 1917 be revised as follows

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"Commendation or censure may be recorded on the respective files as they arise, but it should be entered in the character book only once a year in July when the officer's opinion about the official will be ^{recorded} entered along with all commendations or censures earned in the preceding year".

P.H.D
'E'
5. The Deputy Commissioner, Hassan District has suggested also that the maintenance of the character book be confined to officials placed in charge of these sections, but Government are not in favour of such restriction.

6. The Deputy Commissioner, Kolar - states that the instruction about personal custody of these books by the Head of the office be ^{revised} released so as to permit of their custody in sealed covers by the Ministerial Head of the office. Government approve of this suggestion. - but the (with 14)

not the ^{seemed} by such ministerial head

72

7. Government note that most of the offices are in favour of the continuance of the system and are accordingly pleased to direct that it be adopted in all offices with permanent establishments subject to the modifications sanctioned above.

8. The Superintendent, Stationery Depot is requested to arrange ~~with~~ for the prompt supply of character books on indents from the *heads of* offices.

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CSX
2/4

Chief Secretary to Government.

Am

17-6-79

To
The Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.

107
S. O.

Character Books.

No. 3383-432—E. A. G. 331, DATED 1ST MAY 1919.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE.

GENERAL AND REVENUE DEPARTMENTS.

READ—

Government Order No. 76—E. A. G., dated the 31st January 1917, directing the maintenance of character books for all ministerial officers with effect from 1st July 1917 and calling for a report at the end of one year on the working of the system together with suggestions, if any, for improvement.

2. Communications from Heads of Departments and Deputy Commissioners furnishing their reports in the matter.

Order No. 3383-432—E. A. G. 331, dated 1st May 1919.

Office of the Inspector-General of Prisons.
Superintendent, Government Gardens and
Museum.

Department of Agriculture.
Department of Industries and Commerce.
Bangalore City Municipality.
Subordinate offices of the Railway Department.

In the Government Order read above, character books were ordered to be maintained for every permanent non-gazetted officer, along with his service register, in the form prescribed, with effect from 1st July 1917. From the reports received, it is seen that though the system is now in force in all the offices except those noted in the margin, the registers have been opened only recently in several of them.

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4. The Deputy Commissioners of Hassan and Mysore suggest that entries need not be insisted upon every year but may be allowed to be made as commendations or censures are earned. Government are not in favour of adopting this suggestion. The object of these books is that the register should contain a full record of the officials efficiency and capacity as judged by his work from year to year, and supported by specific instances when available. The suggestion of the Deputy Commissioner, Hassan, to omit the provisions about writing of remarks on the eve of the transfer of the Head of the Office is approved, as the annual entries are likely to represent the opinions of the officer more accurately than those made on the eve of transfer.

5. The Deputy Commissioner, Hassan District, has suggested also that the maintenance of the character book be confined to officials placed in charge of the sections, but Government are not in favour of such restriction.

6. The Deputy Commissioner, Kolar, states that the instruction about personal custody of these books by the head of the office be relaxed so as to permit of their custody in sealed covers by the ministerial head of the office. Government approve of this suggestion but the covers should not be opened by such ministerial head.

7. Government note that most of the offices are in favour of the continuance of the system and are accordingly pleased to direct that it be adopted in all offices with permanent establishments subject to the modifications sanctioned above.

8. The Superintendent, Stationery Depot, is requested to arrange for the prompt supply of character books on indents from the heads of offices.

C. S. BALASUNDARAM IYER,
Chief Secretary to Government.

To—The Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.

Exd.—C. R.

**Government of His Highness the Maharaja
of Mysore.**

GENERAL AND REVENUE DEPARTMENTS.



G. O. No. 3383-432—E. A. G. 331, dated 1st May 1919.

Character Books.

Reviews the reports on the working of the system of maintaining — for ministerial officers in all offices.